

January 7, 2009 version

**TOWN BOARD AGENDA**  
**MEETING OF THE TOWN BOARD OF THE TOWN OF HARRISON,**  
**TO BE HELD AT THE MUNICIPAL BUILDING,**  
**1 HEINEMAN PLACE, HARRISON, NY., IN WESTCHESTER COUNTY,**  
**ON WEDNESDAY, JANUARY 7, 2009, AT 7:30 PM,**  
**EASTERN STANDARD TIME**

**PRESENTATION BY WILLIAM JANEWAY, REGIONAL DIRECTOR OF**  
**REGION 3, FOR THE NYS DEC**

- A. **REPORT FROM SUPERVISOR WALSH ON DECISIONS MADE**  
**FOLLOWING TOWN BOARD MEETINGS HELD ON DECEMBER 18, 2008.**
1. Authorization to sign a contract with John Meyer Consultants RE: preliminary planning and civil engineering design services for Old Orchard Street Subdivision, at a cost of \$12,975.
  2. Settlement of claims (3)
  3. Authorization to raise the cap on legal fees to \$25,000 re: a particular litigation.

**FIRST OF THE YEAR RESOLUTIONS**

- 1a. State of the Town/Village of Harrison by Supervisor Walsh.
- 1b. Appointment of Councilman \_\_\_\_\_ as Deputy Supervisor for 2009.
- 1c. Designation of Joan B. Walsh as Treasurer of the Harrison Public Library.
- 1d. Re-Appointment of Frank Allegretti as Town Attorney.
- 1e. Re-Appointment of Fred Castiglia as Deputy Town Attorney.
- 1f. Re-Appointment of Maureen MacKenzie as Comptroller.
- 1g. Re-Appointment of Robert Wasp as Commissioner of Public Works.
- 1h. Re-Appointment of Robert FitzSimmons as Building Inspector.
- 1i. Re-Appointment of Robert Wasp as Town Engineer.
- 1j. Re-Appointment of Judith D'Agostinis as Director of Purchasing.
- 1k. Re-Appointment of Steven Surace as Fire Marshal.
- 1l. Re-Appointment of Town Clerk Joseph Acocella as Registrar of Vital Statistics.
- 1m. Re-appointment of Deputy Town Clerk Angela Tamucci as Deputy Registrar of Vital Statistics.
- 1n. Re-appointment of Diana Minishi as Deputy Registrar of Vital Statistics.
- 1o. Re-appointment of Joseph Acocella as a Marriage Officer in the Town of Harrison.
- 1p. Re-appointment of Angela Tamucci as a Marriage Officer in the Town of Harrison.
- 1q. Affirmation of the Powers and Duties of the Comptroller.
- 1r. Re-statement that all employees are assigned to Various Departments for budget purposes only.
- 1s. Affirmation that the regular meetings of the Town Board shall be held the

first and third Thursday of the month, in the Municipal Building or other public buildings with access for the handicapped, in the downtown, West Harrison or Purchase areas of the Town.

- 1t. Rules for proper conduct at Town Board Meetings.
- 1u. Re-affirming the rules of proper conduct at Public Hearings.
- 1v. Re-affirmation of the procedures for transcription of the Town Board Meetings.
- 1w. Re-affirmation of the procedure for authorized signatures.
- 1x. Re-affirmation of the procedures for signatures of payroll checks by facsimile as produced by a "checksigner" machine.
- 1y. Designation of certain banks as depositories of the Town of Harrison.
- 1z. Designation of the Journal News and the Harrison Report as the official newspapers of the Town of Harrison,
- 1z1. Re-affirmation of the depositories for the office of the Receiver of Taxes.
- 1z2. Re-affirmation of the duties of the Receiver of Taxes.
- 1z3. Re-affirming the regulation that the Receiver of Taxes must deposit any and all payments within twenty-four hours of receiving same.
- 1z4. Appointment of Police Fund Officers, Councilmen \_\_\_\_\_
- 1z5. Re-affirmation of the procedures for preparation of Agendas for the Town Board Meetings.
- 1z6. Affirmation that any issue raised at a Town Board Meeting can be adjourned to the next Town Board Meeting at the request of any Town Board Member.
- 1z7. Re-affirmation of the requirements for public liability insurance from all independent contractors.
- 1z8. Re-affirming the duties of Department Heads who receive monies.
- 1z9. Re-affirmation of the responsibility of the Commissioner of Public Works to remove snow from all public parking areas controlled by the Town.
- 1z10. Re-affirmation of the required procedures for funding of Public Works projects.
- 1z11. Re-affirming the required procedures for the purchase of commodities, equipment or goods.
- 1z12. Re-appointment of Susan Weintraub as Confidential Secretary to the Supervisor/Mayor.

**LATE**

**ITEM:** 1z13. In the 2009 Budget as discussed in Budget Sessions a salary increase was approved for the following:

- Sherry Miculcy to \$14. per hour
- Michael Piccini to \$89,246. for 2009
- Ben DeFonce to \$10,500. for 2009

A Town Board Resolution is required for payroll purposes.

**END OF FIRST OF THE YEAR RESOLUTIONS**

**B. CORRESPONDENCE AND REPORTS:**

- 1a. Monthly report from the Chief of Police for October 2008.
- 1b. Monthly report from the Chief of police for November 2008.
- 1c. Monthly report from the Commissioner of Public Works for November 2008, along with a chart of complaints and requests for services.

2. Notification by Director of Planning Adam Kaufman, Town of North Castle that it is reviewing a draft local law that involves a revision to Section 213-14.G of the Town Code to permit an eight-foot high deer fencing and limiting fencing in the front yard to four feet.

3. Notification by Director of Planning Adam Kaufman, Town of North Castle that it is reviewing a draft local law that involves the amendment to Section 213-22.2.C(1) of the Town Code gross land coverage, to be consistent with the approval type required in Section 213-22.2.B of the Town Code.

4. Notification by Director of Environmental Planning, Westchester County, that in accordance with the State Environmental Quality Review Act and its implementing regulations, 6 NYCRR Part 617, the Westchester County Board of legislators, as lead agency, adopted a Negative Declaration on November 10, 2008 for Motor Vehicle Anti-Idling Legislation.

5. Notification by Fire District #1, West Harrison Fire Chief Pat Galluzzo RE: The 2009 newly elected members of the West Harrison Fire Department:

**FIREMATIC**

Pat Galluzzo	Chief
Steve Mancini	Assistant Chief
Mike Pelligrino	Captain
Frank Forgione II	1 <sup>st</sup> Lieutenant
Frank DeVito	2 <sup>nd</sup> Lieutenant

**ADMINISTRATIVE**

Nick Renna	President
Melissa Falkersen	Board of Director
Greg Sanchez	Treasurer
Mike Gentile	Secretary

C. **PUBLIC HEARING:**

1. Public Hearing – Continuation of the Public Hearing RE: Cablevision.

D. **PERSONNEL:**

1. Notification by Chief of Police Dave Hall that P.O. William Duffelmeyer enrolled at Manhattanville College for the 2008 Fall Semester. He took the following course at a cost, for tuition and books, of \$2,672.36.

“Law & Safety Practices”

Proof of satisfactory completion and submission of P.O. Duffelmeyer’s attendance has been submitted, the Comptroller be authorized to audit and pay for expenses outlined as per the contract with the HPA.

Notification by Chief of Police Dave Hall that P.O. Alexandra Gramigna enrolled at Pace Law School for the 2009 Spring Semester. She is taking the following course, at a cost for tuition and books of \$4,417.70.

“Criminal Law II”

Request that upon satisfactory completion and submission of P.O. Gramigna’s attendance and submission of proof of payment, the Comptroller be authorized to audit and pay for expenses outlined as per the contract with the HPA.

E. ACTIONS AND RESOLUTIONS:

1. Request by Town Historian Barbara Specht for approval to use the "Harrison Landmark" designation on two signs, at the expense of the Historical Society, at the following locations, to read as follows:

Lake Street School located at the corner of Park Lane and Lake Street,  
West Harrison.

- Lake Street School District #5  
"A Harrison Landmark"

Haight Cemetery located at Park Avenue and Harrison Avenue

- Haight Cemetery  
Town/Village of Harrison  
Historical Cemetery established in the 1700's  
"A Harrison Landmark"

For the Haight family and Friends

Haight Casey  
Haviland Dusenberry

Further requested that the Town install the signs.

2. Request by Joseph Bilotto, Chief of Operation for the HVAC, for approval for their first (1<sup>st</sup>) Installment Payment, in the amount of \$125,000. **(Back up to follow)**

3. Request by Town Attorney Frank Allegretti for approval for the following Service Agreements for the year 2009:

Friends of the Opera	\$ 2,500.00
Harrison Children's Center	\$ 20,000.00*
Harrison Council for the Arts	\$ 3,000.00
Harrison Youth Council	\$ 57,000.00*
Purchase Free Library	\$258,529.00*
Water Dist. #1, Fire Protection #5	\$ 33,633.00
Water Dist. #3, Fire Protection with the City of Rye	\$ 25,685.00*
Harrison Volunteer Ambulance Corp.	\$500,000.00*

\*subject to receipt of Certificate of Insurance

Further requested upon approval to authorize the Town Attorney's office to prepare the Agreements and the Supervisor to execute same.

4. Notification by Deputy Town Attorney Fred Castiglia of a Contract of Services for 11/1/08 – 11/1/09, with Gallagher Bassett Services, Inc.

Mr. Castiglia has reviewed the agreement and determined it to be in order.

Request, that upon Board approval, the Supervisor be authorized to execute said Agreement.

**LATE**

**ITEM:** 5. Request by Town Clerk Joseph Acocella to designate January 23, 2009 as "Records Management Day" in the Town/Village of Harrison. The following offices will be closed or have limited service:

Benefits, Building, Comptroller, Planning, Engineer, Law, Purchasing and Town Clerk.

**LATE**

**ITEM: 6.** Request by Town Attorney Frank Allegretti for the fourth installment payment to Charles Bothur for Phase 4 of the four phase project regarding the Inventory Project for the Dawson History Center, in the amount of \$750, of the \$3,000 appropriated. Further requested that upon Board approval the Supervisor be authorized to sign the invoice.

**LATE**

**ITEM: 7.** Request by Comptroller Maureen MacKenzie for authorization to execute the New York State Snow and Ice Amendments for 2006/2007 and 2007/2008. These amendments allow for an index adjustment for fuel for the 2006/2007 and 2007/2008 snow seasons. The additional funding received for 2006/2007 is \$5,000.84 and \$10,431.95 for 2007/2008, for a total of \$15,432.79 in additional revenue. This revenue will be accrued in 2008.

**LATE**

**ITEM: 8.** Request by Director of Community Services Nina Marraccini to accept a donation of a refrigerator and freezer from West Help Mount Vernon via Food Bank of Westchester for Westchester at no cost to the Town of Harrison for use in the food pantry.

**LATE**

**ITEM: 9.** Attached is an Agreement to extend the NYS Snow and Ice Agreement for the period 07/01/09 to 06/30/10, at an annual cost of \$31,742. Commissioner of Public Works Robert Wasp has reviewed and approved the Agreement. Upon Board approval, Request by Village Attorney Robert Paladino that upon Board approval the Supervisor be authorized to sign the NYS Snow & Ice Agreement with the County of Westchester and Commissioner of Public Works Robert Wasp is authorized to sign the maps.

**F. OLD BUSINESS:**

1. Petition from residents of West Harrison that the new Senior Facility Center be named the "West Harrison Senior Center."

**LATE**

**ITEM: 2.** Discussion and adoption of the revised Town of Harrison's Car Use Policy.

**G. MATTERS FOR EXECUTIVE SESSION:**