

January 10, 2007 version

VILLAGE BOARD AGENDA

SPECIAL MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF HARRISON,
TO BE HELD AT THE MUNICIPAL BUILDING,
1 HEINEMAN PLACE, HARRISON, NY., IN WESTCHESTER COUNTY,
ON, THURSDAY, JANUARY 11, 2007 AT 7:30 PM, EASTERN STANDARD TIME

- A. REPORT FROM MAYOR MALFITANO ON DECISIONS MADE
FOLLOWING VILLAGE BOARD MEETINGS HELD IN DECEMBER 14, 2006.
None

FIRST OF THE YEAR RESOLUTIONS

- B. CORRESPONDENCE AND REPORTS:
None

- C. PUBLIC HEARING:
None

- D. PERSONNEL:
None

- E. ACTIONS AND RESOLUTIONS:

1. Request by Treasurer Maureen MacKenzie for approval for the Budget Transfers.
(Back-up to follow)

2. Notification by Acting Village Engineer Bob Wasp that as part of the planning phase for the Professional Services for the Proposed Mintzer Center Annex, the Consultant Review Committee reviewed the qualifications and proposals from two (2) qualified Architectural Firms. We recommend the firm of Robert Stanziale Architect, P.C. of New Rochelle, NY. It is recommended that the Board authorize this proposal for design services as a lump sum fee of \$58,500. Further, it is recommended that the Law Department execute a Contract and that funding be provided from the 2007 Capital Payment Fund.

3. Request by Commissioner of Public Works Bob Wasp for authorization to execute
a
contract with All Points Security, LLC, for work related to the review and design of the security system for the new Court House Facility at a cost not to exceed \$22,250.
Further requested that a funding source be assigned and said funds be placed in Capital Project Account 04GB21. Further requested to authorize the Law Department to execute said contract.

4. Request by Commissioner of Public Works Wasp to authorize Director of Purchasing Judy D'Agostinis to issue a Purchase Order to Consolidated Edison in the amount of \$73,093.37 for work related to the relocation of utility service for the West Harrison Streetscape Project. Funding is available in Capital Project Account 05HW18.

5. Request by Commissioner of Public Works Wasp for authorization to execute a contract with LynStaar Engineering for work related to the evaluation of the various generators owned and operated by the Town/Village of Harrison, at a cost not to exceed \$10,700. Funding is available in Capital Account #06GB12. Further requested to authorize the Law Department to execute the contract with LynStaar Engineering.

6. Request by Commissioner of Public Works Wasp for authorization for Amendment #6 to the contract with Diversified Technology Consultants for work related to the Passidomo Park Pool and Site Improvements, in an amount not to exceed \$39,500, as follows:

Task 1 – New Intersection for Exit Driveway at Lake Street-Data collection and plan preparation including topographical survey of the Lake Street intersection between Columbus Avenue and Washington Street will include all relevant landmarks, trees, roads, curbs, etc., as well as the placement of a vertical benchmark. \$10,000.

Task 2 – Additional Geotechnical Investigation including subsurface explorations using borings and probes for pool and exit drive area. \$15,000.

Task 3 – Design services related to the retaining walls, grading and drainage for the exit drive to Lake Street. \$14,000.

Miscellaneous Expenses \$ 500.

Further requested that a funding source be assigned and said funds to be placed in Capital Project Account #04RP28. Further requested to authorize the Law Department to execute the amendment to the contract with DTC and to increase the upset limit of the contract by \$39,500 from \$860,000 to \$899,500.

7. Request by Commissioner of Public Works for approval for Amendment #7 to the contract with Diversified Technology Consultants for work related to the West Harrison Streetscape Improvements in an amount not to exceed \$15,500. as follows:

Task 1 – Additional meetings, coordination with above-ground utilities, including Con Ed, Verizon and Cablevision including design changes resulting from utility modification. \$10,000.

Task 2 – Field stake out of curb line on Lake Street from Underhill Avenue to Grant Street to allow for the relocation of utility poles. \$ 5,000.

Miscellaneous expenses \$ 500.

Funding is available in Capital Account #05HW18. Further requested to authorize the Law Department to execute the amendment to the contract with DTC and to increase the upset limit of the contract by \$15,500, from \$249,000 to \$264,500.

8. Request by Director of Purchasing Judy D'Agostinis for authorization to advertise and receive bids for the West Harrison Streetscape Improvements.

9. Request by Director of Purchasing Judy D'Agostinis for approval of a Bid Award to Westchester Tractor, Inc., 14 Meadow Street, Goldens Bridge, NY 10526, having met all the requirements of the specifications at their total net bid price of \$57,000, for two (2) Disc Style Chippers for the Highway Division of the Department of Public Works. Funding is available in Capital Improvement Account #06HW27. Further requested to authorize the Village Attorney to prepare the contract, and the Mayor be authorized to execute. Further requested to authorize the Treasurer, upon receipt of claims to audit and, upon audit, the Mayor to pay same.

10. Request by Director of Purchasing for approval of a Bid Award to Westchester Tractor, Inc., 14 Meadow Street, Goldens Bridge, NY 10526, having met all the requirements of the specifications at their Total Net Bid Price of \$58,320, for one (1) Utility Diesel Tractor with 74" Flail Mower for the Highway Division of the DPW. Funding is available in Capital Improvement Account #06HW27. Further requested to authorize the Village Attorney to prepare the contract, and the Mayor be authorized to execute. Further requested to authorize the Treasurer, upon receipt of claims to audit and, upon audit, the Mayor to pay same.

11. Recommendation by Commissioner of Public Works Wasp that the contract for construction management services related to the Court House Facility be awarded to Lasberg Construction Associates. Authorization is requested for a fixed fee of \$25,000 for pre-design and value engineering services. The work involved with this authorization provides for a thorough, independent review of the design documents from a constructability standpoint as well as exploration of cost saving alternatives prior to the bid process. The formal scope of activities for both the value engineering and construction management services are included in the standard AIA Forms. The value engineering services include the attached tasks. Since the design plans are nearing completion and we anticipate bidding shortly, authorization of this work task is required at this time. Final costs for the construction management services can be developed upon completion of the construction documents and final cost estimates. (attached) Further requested that the Board identify a funding source and place said funds in Capital Project Account #04GB21. Further requested to authorize the Law Department to execute the contract with Lasberg Construction Associates in an amount not to exceed \$25,000.

12. Request for approval of a contract with All Points Security for design services related to the security system at the HVAC. **(Back-up to follow)**

13. Distributed for review, Information Technologies Capital Budget.

F. OLD BUSINESS:

G. MATTERS FOR EXECUTIVE SESSION:

