



## TOWN / VILLAGE OF HARRISON PLANNING BOARD

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**Chairman**

*Thomas Heaslip*

**Secretary**

*Rosemarie Cusumano*

**Planning Consultant**

*Patrick Cleary*  
AICP, CEP, PP, LEED, AP

**Board Members**

*Kate Barnwell*  
*Marshall Donat*  
*Raymond A. Kraus*  
*Eleanor Reich*  
*Mark Rinaldi*  
*Anthony Spano*

### **EFFECTIVE IMMEDIATELY:**

**ALL Planning Board Submissions** are required to consist of the following:

- **4 – FULL SIZE APPLICATION SETS**

Four full sets, including forms, applications, letters, maps, plans and any other submitted documentation. (All plans to be full sized, “to-scale” drawings)

- **1 – DIGITAL SUBMISSION**

All digital submissions are to be in a **.PDF format** and must include **all** forms, applications, maps, plans and any other submitted documentation.

The digital submission must be on a CD or DVD disk and must be clearly labeled with the applicant name, property address and block and lot, on the top surface of the disk.

- **7 – 11”x17” PLAN SETS (drawings only)**

Seven sets of all drawings, plans, and maps reduced to fit 11”x17” paper size.

Please refer to our web site for these and any further requirements at [www.harrison-ny.gov](http://www.harrison-ny.gov).

Thank you for your corporation.

Rosemarie Cusumano  
Planning Board Secretary