

E-11

TOWN/VILLAGE OF HARRISON
MEMORANDUM

To: JACKIE GREER, TOWN CLERK
From: ROBERT W. FITZSIMMONS, BUILDING INSPECTOR 
Date: April 12, 2012
Re: SPECIAL EVENT PERMIT, 12-00020718

THE BUILDING DEPARTMENT IS IN RECEIPT OF THE ATTACHED SPECIAL EVENT PERMIT FROM THE FOLLOWING PROPERTY OWNER AND/OR ORGANIZATION:

ROMAN CATHOLIC CHURCH, ST GREGORY THE GREAT

THEY ARE REQUESTING APPROVAL TO HOLD THEIR ANNUAL PRESCHOOL CARNIVAL ON MAY 19TH, RAIN OR SHINE. THEY HAVE ASKED FOR THE \$500 PERMIT FEE TO BE WAIVED. I AM REQUESTING TO PUT THEM ON THE APRIL 19, 2012 AGENDA FOR APPROVAL BY THE TOWN BOARD.

SEE ATTACHED DOCUMENTS SUBMITTED BY THE APPLICANT. INSURANCE TO BE SUBMITTED AT A LATER DATE.

E-11

RECEIVED
2012 MAR 20 AM 11:37
HARRISON, NY

Saint Gregory the Great
Early Childhood Enrichment Program
94 Broadway
Harrison, New York 10528
(914) 835-1278

2012 MAR 15 AM 10:21

March 14, 2012

Supervisor/Mayor, Mr. Ron Belmont and Town Board
Alfred Sulla Municipal Building
1 Heineman Place
Harrison, New York 10528

Dear Supervisor/Mayor, Mr. Ron Belmont and Town Board Members:

Saint Gregory the Great Early Childhood Enrichment Program, located at 94 Broadway, Harrison, New York would like to request permission to conduct a Children's Carnival on Saturday, May 19th on our school grounds for our Pre School students and their families. If we should have inclement weather on that date we will conduct the Carnival indoors in our gymnasium.

At the Carnival we shall have homemade games of skill, crafts, a Chinese Auction, and food (hotdogs, hamburgers, beverages, etc.). We have also contracted with Fun Time Amusements to provide an inflatable castle, etc.

May we assure you that we will provide all the necessary documentation (Board of Health Permit, Certificates of Insurance, etc.) that the town requires.

We would ask if you would consider waiving the Town Permit Fee of \$600, since this is a parish/school function. Your kind consideration of this matter would be greatly appreciated. We look forward to hearing from you soon.

Yours truly,



Maria Gaudelli, Director

TOWN/VILLAGE OF HARRISON
SPECIAL EVENT PERMIT APPLICATION

| | |
|-----------------------|-----------------|
| Permit # | <u>12-20718</u> |
| Date: | _____ |
| Amount | _____ |
| Receipt # | _____ |
| FOR OFFICIAL USE ONLY | |

PURSUANT TO CHAPTER 106, BUILDING PERMIT FEE; OUTDOOR ASSEMBLIES,
 OF THE CODE OF THE TOWN/VILLAGE OF HARRISON, NY

The installation of all temporary structures shall be secured and clearances for exiting shall comply with Section 765.3C of the Uniform Code of the State of New York.

PROPERTY LOCATION 94 Broadway, Harrison, N.Y 10528
 BLOCK 93 LOT 2
 OWNER: Saint Gregory the Great Church PHONE 914 835-1278
 ADDRESS: 215 Halstead Avenue, Harrison, NY 10528
 LESSEE: _____ PHONE () _____

ADDRESS: _____
 DATE(S) OF EVENT: May 19th Rain or shine
 DESCRIPTION OF EVENT: Children's Carnival
Chinese Auction
Homemade Games of Skill
Food / Beverages
Prizes
World of Disney 5-in-1 Inflatable

PLEASE SUBMIT THE FOLLOWING:

- 1) A SITE PLAN SHOWING THE LOCATION OF ALL TENTS, GRANDSTANDS, BLEACHERS, CONCESSION STANDS, STAGES AND PARKING FACILITIES.
- 2) SPECIAL INDEMNIFICATION FORM (ATTACHED)
- 3) LIABILITY INSURANCE
- 4) PERMIT FEE OF \$500.00

()
 () to follow
 () asking to be exempt

PLEASE NOTE: THAT AN ELECTRICIAN MUST FILE FOR AN ELECTRICAL PERMIT FOR TEMPORARY LIGHTING, GENERATORS, ETC.

Maria Gaudelli being duly sworn,
 (Owner, Lessee, or Agent)
 deposes and says that Saint Gregory the Great Church is the owner in fee of the premises to which this application applies; that he/she (the applicant) is duly authorized to make this application; and that the statements contained herein are true to the best of his/her knowledge and belief.

Sworn to before me this 12
 day of April 2012.

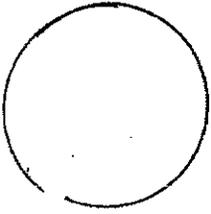
Maria Gaudelli
 (Signature of Applicant)
Arline Mary Mckenna
 (Notary Public)
 Notary Public, State of New York
 No. 4744294
 Qualified in Westchester County
 Commission Expires March 30, 2015

Grassy Area

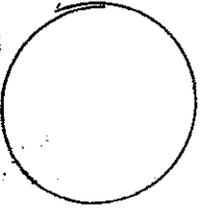
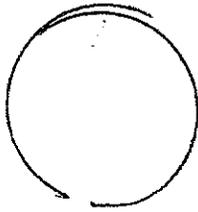
Home made Games

Black Top

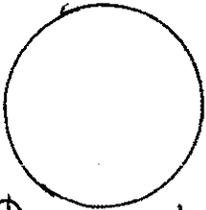
Food



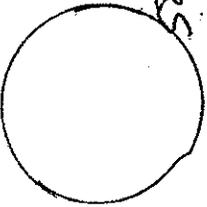
Food



Tables



eat at



Inflatable

Inflatable

DJ

Tickets

Prizes

Police Dept Booth
Finger Printing
Fire Truck

Saint Gregory the Great
Parkin g Lot



**TOWN OF HARRISON
VILLAGE OF HARRISON**

ALFRED F. SULLA, JR. MUNICIPAL BUILDING
1 HEINEMAN PLACE
HARRISON, NEW YORK 10528



Telephone: (914) 835-2000

Special Event Indemnification, Release and Discharge Agreement

*Saint Gregory the Great
Early Childhood Enrichment
Program*

hereinafter "Indemnitor") agrees to protect, defend, indemnify and hold the Town of Harrison and the Village of Harrison, their officers, agents and employees free and harmless from and against any and all losses, penalties, damages, settlements, costs, charges, professional fees, or other expenses or liabilities of every kind and character arising out of or relating to any and all claims, liens, demands, obligations, actions, proceedings or causes of action of every kind of character in connection with or arising, directly or indirectly, out of the Indemnitor or any participant at any event held or sponsored by the Indemnitor's use of the Town of Harrison's right-of-ways, roads, sidewalks, property, or facilities of any kind. Without limiting the generality of the foregoing, all such claims, etc., relating to personal injury, death, damage to property, defects in material, workmanship, actual or alleged infringement on any other tangible or intangible personal property or property right, or any alleged violation of any applicable statute, ordinance, administrative order, rule or regulation, or decree of any court shall be included in the indemnity hereunder.

The Indemnitor, further agrees to investigate, handle, respond to, provide defense for and defend any such claims, etc., at its sole expense and agrees to bear all other costs and expenses related thereto, even if it (claims, etc.) is groundless, false or fraudulent. In any case in which such indemnification would violate Section 5-322.1 of the New York General Obligations Law, or any other applicable legal prohibition, the foregoing provisions concerning indemnification shall not be construed to indemnify the owner for damage arising out of bodily injury to persons or damage to property caused by or resulting from the sole negligence of the owner or its employees.

In consideration of the Town permitting the Special Event, I, for myself, my organization, my executors, administrators, and our respective successors and assignees, do hereby release and discharge the Town & Village of Harrison, and its representatives, officers, employees, agents and successors and assigns from all claims, damages, demands, action and causes of actions whatsoever, in any manner arising growing out of or concerning the special event.

By: *Maria Gaudelli*
Authorized Signature

Title: *Director*

Organization: *Saint Gregory the Great
Early Childhood Enrichment
Center / Program*

STATE OF NEW YORK)
COUNTY OF WESTCHESTER) ss:

On the 12th day of April in the year 2012 before me, the undersigned, personally appeared _____ personally known to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his /her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Arlene Mary McKenna
Notary Public

ARLENE MARY MCKENNA
Notary Public, State of New York
No. 4744294
Qualified in Westchester County
Commission Expires March 30, 2015