



**TOWN OF HARRISON  
VILLAGE OF HARRISON**

ALFRED F. SULLA, JR. MUNICIPAL BUILDING  
BUILDING DEPARTMENT  
1 HEINEMAN PLACE  
HARRISON, NEW YORK 10528

*E-7*



Telephone: (914) 670-3050  
Fax: (914) 835-7491

March 30, 2012

Rev. Christopher Monturo  
Church of St. Anthony of Padua  
85 Harrison St  
West Harrison, NY 10604

Dear Rev. Monturo,

I am in receipt of your notification in regards to your Annual Festa. I have enclosed the paperwork required for Application for Special Event. Once this application is submitted to the Building Department, we will refer your request to the Town Board. As you know, Town Board approval is required for anyone requesting fees to be waived. Upon approval by the Town Board, and required insurance information is submitted, a Special Event permit will be issued.

Please contact me with any questions, and good luck with your event.

Sincerely,

Suzanne Fuller  
Sr. Office Assistant

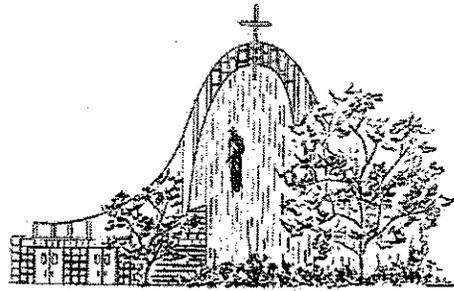
Cc: Supervisor Belmont

# Church of St. Anthony of Padua

85 Harrison Street

West Harrison, New York 10604

Phone (914) 948-1480 Fax (914) 948-0488



March 23, 2012

The Honorable Ron Belmont  
Supervisor/Mayor  
Town/Village of Harrison  
Municipal Building  
One Heineman Place  
Harrison, NY 10528

Dear Mayor Belmont:

Plans are presently being formulated for St. Anthony's 43<sup>rd</sup> Annual Festa Italiana, which is traditionally held the first full weekend in June. This year's Festa is scheduled for June 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> provided this will be acceptable to the Town Board and the various departments involved.

The hours of the Festa are as follows:

<b>Friday, June 1</b>	<b>- 6 p.m. to 12 midnight.</b>
<b>Saturday, June 2</b>	<b>- 5 p.m. to 12 midnight</b>
<b>Sunday, June 3</b>	<b>- 2 p.m. to 10 p.m.</b>

We will have our procession this year after a 2:00 p.m. Mass on Sunday, June 3<sup>rd</sup>. The procession will begin at approximately 2:30 p.m. starting at the church. Attached is a copy of the procession route.

We trust our request will be submitted at the next Town Board Meeting for endorsement and that we will be advised of the action. This is the major fund-raiser for our Church as well as the promotion of a very special community spirit.

With appreciation for the past support shown by the various Harrison Departments, I remain  
Respectfully yours,

Rev. Christopher Monturo  
Pastor

## **St. Anthony of Padua**

### **2012 Procession Route**

*Sunday, June 3, 2012 – 2:30 p.m. (approx.)*

1. Starting at Gainsborg Ave & Harrison St.
2. East on Harrison St. to Woodside Ave.
3. Left onto Woodside Ave. to Hancock St.
4. Left onto Hancock St. to Park Ave. (Stop at Mutual Society/Prayer)
5. Left onto Park Ave. to Madison St.
6. Right onto Madison St. to Gainsborg Ave. (Stop at Pilonas/Prayer)
7. Right onto Gainsborg Ave. to Hancock St.
8. Left onto Hancock St. to Lincoln Ave.
9. Left onto Lincoln Ave. to Harrison St.
10. Left onto Harrison St. to Gainsborg Ave.
11. Right onto Gainsborg Ave. (Back to Festa grounds)
12. Circle the Festa grounds staying to the right as you go along  
then we all will stop in front of the St. Anthony statue by the  
main entrance to the school.

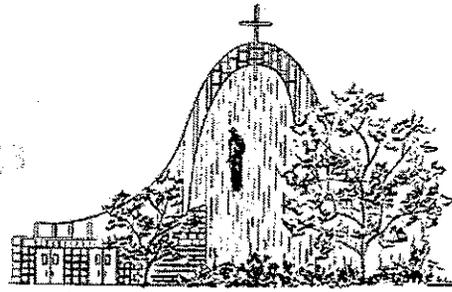
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# Church of St. Anthony of Padua

85 Harrison Street

West Harrison, New York 10604

Phone (914) 948-1480 Fax (914) 948-0488



March 28, 2012

The Honorable Ron Belmont  
Mayor/Supervisor  
Town/Village of Harrison  
One Heineman Place  
Harrison, NY 10528

Dear Mayor Belmont:

Each year St. Anthony's Parish holds its Annual Festa Italiana on the first full weekend in June. This year will be our 43<sup>rd</sup> Festa Italiana! I am writing at this time, to seek your assistance during this big event.

We request the following:

➤ **From the Police Department :**

1. The services of Policemen for the following hours:

Friday, June 1	6 p.m. to 12 Midnight
Saturday, June 2	5 p.m. to 12 Midnight
Sunday, June 3	2 p.m. to 10 p.m.

2. And for the Police Guards (after hours)

Friday, June 1	11:30 p.m. to 7:30 a.m.
Saturday, June 2	11:30 p.m. to 7:30 a.m.
Sunday, June 3	9:30 p.m. to 7:30 a.m.

3. To close Gainsborg Avenue from Harrison Street to Main Street during Festa hours as per Chief Anthony Marraccini's prior approval.

➤ **From the Commissioner of Public Works :**

1. We would like to ask, at this time, for the use of the "large cherry picker". The volunteer electricians will need this vital piece of equipment to insure proper lighting for the many visitors and guests, as well as for the safety of our workers.

Wednesday, May 30<sup>th</sup> - From approximately 4:30 p.m. until all the lights have been strung. (3-4 hours)

Monday, June 4<sup>th</sup> - In the morning to take down the lighting.

2. Help in hanging our banners. In the past, they have been hung across Underhill Avenue in West Harrison and either across Harrison Avenue or Halstead Avenue in downtown Harrison.
3. The support of the sanitation staff and the use of the sanitation truck for the weekend. This will insure the safe, clean and efficient operation of our Festa Italiana.
4. The use of the town golf cart during our procession on Sunday, June 3<sup>rd</sup> from approximately 2:30 pm to 6:00 pm

We also request that fees associated with any permits that are required by the Town of Harrison be waived. The Town of Harrison has always been very cooperative and extremely helpful in helping St. Anthony's in the past and we hope that this year will be no exception.

Thank you for your cooperation and assistance in helping to make this an enjoyable and safe community affair for everyone to enjoy.

Respectfully yours,

A handwritten signature in black ink, appearing to read "Rev. Christopher Monturo". The signature is fluid and cursive, with a horizontal line extending from the end.

Rev. Christopher Monturo  
Pastor

cc: Anthony Marraccini, Chief of Police  
Anthony P. Robinson, Commissioner of Public Works  
Bob Fitzsimmons, Building Dept.