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TOWN OF HARRISON
HARRISBURG, NY

**TOWN OF HARRISON
VILLAGE OF HARRISON
ATTORNEY'S OFFICE**

MEMORANDUM

TO: Ronald Belmont, Supervisor
Members of the Town Board

FROM: Fred J. Castiglia, Deputy Town Attorney 

DATE: February 10, 2012

RE: **South East Consortium Inter-agency Agreement for 2012**

Attached herewith is the Inter-agency Agreement between the South East Consortium and the Town of Harrison in the amount of \$21,355. Please note this figure reflects a zero increase from 2011.

I have reviewed said Agreement and recommend that the Town Board authorize the Supervisor to sign the Agreement.

FJC:ap
Attachments

**South East Consortium for Special Services, Inc.
Executive Memo**

TO: South East Consortium for Special Services, Board of Directors
Recreation Superintendents Only

FROM: Jerry Peters, Executive Director

DATE: January 26, 2012

RE: 2012 Municipal Agreements

Dear Superintendent:

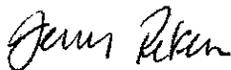
Enclosed please find the 2012 South East Consortium Inter-Agency Agreement for programs and services provided to your municipality.

Enclosed you will find:

- Statement for Services (payable to the South East Consortium for Special Services, Inc. This rate has remained consistent since 2010.
- Inter-Agency Agreement to be executed by the appropriate municipal official. Please return a signed copy of the agreement with your payment to my attention.
- A standard Certificate of Insurance naming your municipality as Additional Insured. Please note this certificate becomes renewable 06/20/12 at which time you will be provided the renewed certificate.
- A Certificate of Workers' Compensation Insurance which is valid until 06/01/13.
- A listing of rates assessed component municipalities for 2012.

Due to a severe backlog of Medicaid-related paperwork I will not be able to provide you with a final analysis of individuals served and program hours provided until February 2012.

If you or your municipality required any additional information please let me know.
Thank you for your attention to this matter.



Jerry Peters



740 WEST BOSTON POST ROAD, SUITE 301 • MAMARONECK, NEW YORK • 10543-3357
TEL: (914) 698-5232 FAX: (914) 698-7125
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South East Consortium for Special Services, Inc.
Inter-Agency Agreement for 2012

This agreement made on the 1st of January 2012, by and between the South East Consortium for Special Services, Inc., a not-for-profit corporation of the State of New York; Town/Village of Harrison, a municipal corporation of the State of New York; Town of Mamaroneck, a municipal corporation of the State of New York; Town of Pelham, a municipal corporation of the State of New York; Town of Eastchester, a municipal corporation of the State of New York; City of Rye, a municipal corporation of the State of New York; Village of Rye Brook, a municipal corporation of the State of New York; Village of Scarsdale, a municipal corporation of the State of New York; Village of Port Chester, a municipal corporation of the State of New York; and the Village of Mamaroneck, a municipal corporation of the State of New York shall enable said component municipalities the opportunity to provide collective programs of special recreation services and respite opportunities for citizens with various developmental disabilities and special needs through participation in the South East Consortium for Special Services, Inc. as appropriate and available.

Now, therefore, the parties hereto agree as follows:

- FIRST:** The parties shall jointly operate a special recreation program for citizens with various developmental disabilities and special needs residing or domiciled within the corporate limits of their respective municipalities to the best of its capabilities and available resources.
- SECOND:** The program shall be funded through each municipality in accordance with schedule of attached hereto and made part hereto establishing respective local shares which shall be in addition to any third party sources of funding. Said local shares shall be paid to South East Consortium at the municipalities' earliest convenience in the current calendar year unless otherwise mutually agreed upon.



Proudly Serving

Town and Village of Mamaroneck • Town of Pelham • Village of Rye Brook • Village of Port Chester • Village of Larchmont • City of Rye
Town and Village of Scarsdale • Town of Eastchester • Village of Bronxville • Village of Tuckahoe • Town and Village of Harrison

THIRD: The substantive program policy shall be the joint responsibility of all the parties, but shall be carried out administratively by the South East Consortium in the same manner as any other programs for which said council would otherwise individually be responsible.

Administrative services include, but not limited to accounting, payroll, legal, personnel, insurance and risk management. In addition, the South East Consortium, on behalf of the program, may apply and receive grants and other third party sources of revenue, and may further enter into agreements on behalf of the program with other governmental agencies and not-for-profit organizations providing partial or full support of any program or activity to be provided hereunder.

FOURTH: The Board of Directors consisting, in part, of a designee from each component municipality shall have policy-making power for the program, and which shall further have the power to adopt rules, regulations, and procedures for the governing of the program affairs in a manner consistent herewith.

FIFTH: The South East Consortium shall procure and maintain liability insurance at its own cost and expense relating to all activities sponsored by and performed by the program, which insurance shall protect the interests of the parties hereto as named insured's. Said insurance limits and amounts will be determined by resolution by the Board of Directors.

SIXTH: The Chief Fiscal Officer of the South East Consortium shall be the Treasurer.

SEVENTH: Programs shall be held throughout the component municipalities, utilizing existing and available municipal/community facilities and resources.

EIGHTH: The South East Consortium shall provide special recreation and respite programs for component municipalities and will accommodate participants from non-component municipalities in accordance with agency guidelines currently enforced.

NINTH: This agreement shall be effective for the calendar year 2012, and upon further agreement of the parties, may be amended and/or extended from year to year thereafter.

TENTH: The South East Consortium shall deliver to each component municipality a current Certificate of Insurance verifying the existence of such insurance and naming said municipality as Additional Insured. The South East Consortium shall hold harmless, indemnify, and defend the Town/Village of Harrison, its employees, officials and agents from any and all claims, suits and actions arising out of the activities of the special recreation and respite programs provided by the South East Consortium.

The South East Consortium shall provide the Town/Village of Harrison a copy of the Certificate of Insurance naming the Town/Village of Harrison as Additional Insured.

IN WITNESS WHEREOF the parties hereto have executed this agreement as of the day and year above written.

SOUTH EAST CONSORTIUM FOR SPECIAL SERVICES, INC.

By: _____
Jerry Peters, Executive Director

TOWN/VILLAGE OF HARRISON

By: _____
Printed Name/Title

Signature

South East Consortium for Special Services, Inc.

Schedule for Municipal Contributions 2012

Town of Eastchester	28,586.00
Town of Mamaroneck	25,415.00
Village of Port Chester	21,829.00
Town/Village of Harrison	21,355.00
Village of Scarsdale	16,334.00
City of Rye	13,972.00
Town of Pelham	12,090.00
Village of Rye Brook	7,381.00
Village of Mamaroneck	6,419.00
Total Contributions	153,381.00



New York State Insurance Fund

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CERTIFICATE OF WORKERS' COMPENSATION INSURANCE

133076622

SOUTH EAST CONSORTIUM FOR
SPECIAL SERVICES INC
740 WEST BOSTON POST ROAD
MAMARONECK NY 10543

POLICYHOLDER
SOUTH EAST CONSORTIUM FOR
SPECIAL SERVICES INC
740 WEST BOSTON POST ROAD
MAMARONECK NY 10543

CERTIFICATE HOLDER
TOWN/VILLAGE OF HARRISON
C/O MUNICIPAL BLDG
1 HEINEMAN PLACE
HARRISON NY 10528

POLICY NUMBER W 785 498-7	CERTIFICATE NUMBER 873193	PERIOD COVERED BY THIS CERTIFICATE 06/01/2011 TO 06/01/2013	DATE 1/25/2012
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THIS IS TO CERTIFY THAT THE POLICYHOLDER NAMED ABOVE IS INSURED WITH THE NEW YORK STATE INSURANCE FUND UNDER POLICY NO. 785 498-7 UNTIL 06/01/2013, COVERING THE ENTIRE OBLIGATION OF THIS POLICYHOLDER FOR WORKERS' COMPENSATION UNDER THE NEW YORK WORKERS' COMPENSATION LAW WITH RESPECT TO ALL OPERATIONS IN THE STATE OF NEW YORK, EXCEPT AS INDICATED BELOW.

IF SAID POLICY IS CANCELLED, OR CHANGED PRIOR TO 06/01/2013 IN SUCH MANNER AS TO AFFECT THIS CERTIFICATE, 10 DAYS WRITTEN NOTICE OF SUCH CANCELLATION WILL BE GIVEN TO THE CERTIFICATE HOLDER ABOVE. NOTICE BY REGULAR MAIL SO ADDRESSED SHALL BE SUFFICIENT COMPLIANCE WITH THIS PROVISION.

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS NOR INSURANCE COVERAGE UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICY.

NEW YORK STATE INSURANCE FUND

DIRECTOR, INSURANCE FUND UNDERWRITING

This certificate can be validated on our web site at <https://www.nysif.com/cert/certval.asp> or by calling (888) 875-5790
VALIDATION NUMBER: 938034260