



**TOWN OF HARRISON
VILLAGE OF HARRISON**
Alfred F. Sulla, Jr. Municipal Building
1 Heineman Place
Harrison, New York 10528



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***Ronald Belmont
Supervisor/Mayor***

Date: 7/24/12
To: Town Clerk
Fr: Supervisor Ron Belmont
Re: Woodard & Curran Proposal

At the August 2nd Town Board meeting a representative from Woodard and Curran will be submitting a proposal for the preparation of a conceptual master plan for Ma Riis Park. The recreation subdivision will be the funding source for this project.

July 10, 2012



Mayor Ron Belmont
Town/Village of Harrison
1 Heineman Place
Harrison, NY 10528

Re: **Conceptual Master Plan for Ma Riis Park**
Town/Village of Harrison, NY

Dear Mayor Belmont:

We appreciate the opportunity to submit a proposal for Ma Riis Park. Similarly to the Halstead Avenue Streetscape plans we are developing, for Ma Riis Park we will also be teaming with our Landscape Architect partner, IQ Landscape Architects. The following is our proposal for the preparation of a Conceptual Master Plan for Ma Riis Park.

I. **PROJECT DESCRIPTION:**

We will develop a Conceptual Plan for the Project Study Area consisting of Ma Riis Park and surrounding streetscape.

II. **SCOPE OF WORK**

Tasks

1. **Site Inventory and Analysis/Data Collection**

- a. Field reconnaissance and photo documentation of existing conditions.
- b. Research and collect existing maps, surveys, and plans on file with the Town in order to develop a base plan for the Park.
- c. Inventory and analyze existing conditions, pedestrian circulation, and park use.

2. **Alternative Design Concepts/ Theme Development**

- a) We will develop alternative concepts and design themes for the Project Area. The following issues and items will be addressed:
 - Ramp connection to Library
 - Pedestrian loop for adult exercising
 - Central feature area with new park pavilion

- Consolidated passive memorial area with seating and possible water feature
- Removal of existing flagstone paths restored as lawn area
- Perimeter fencing and piers
- Upgrade of site furnishings and lighting
- Potential play area expansion/ restoration or relocation
- Enhancement to existing plantings and floral displays
- Improvements to surrounding roadways and streetscape

b) Coordinate and meet Town Representatives to review plans and present preliminary concepts.

3. **Conceptual Master Plan and Construction Documents for Phase 1**

- a) Upon review and approval of design alternatives by Town Representatives, we will finalize a Conceptual Park Master Plan. Supplementing the plans will be schematic details and cross-sections to convey design intent and selected streetscape material, furnishings, and design guidelines.
- b) Develop preliminary cost budgets and implementation strategy for Phase 1
- c) Coordinate and meet with the Town Representatives to present the Park Master Plan and Design Guidelines.
- d) Prepare technical specifications and engineering drawings for the Phase 1 work in order for the Town to solicit bid proposals from Contractors or for the Town to use should they decide to perform the construction work themselves.

Note that we assume that the Town will provide us with an updated topographical survey (which also includes location of existing infrastructure) of the project area.

III. **FEE SCHEDULE**

Fee breakdown for Tasks as follows:

Site Inventory and Analysis/Data Collection	\$2,500.00
Alternative Concepts/Theme Development.....	\$6,000.00
Final Master Plan and Phase 1 Plans and Specifications ..	\$11,500.00
Total Fee	\$20,000.00

IV. ADDITIONAL SERVICES

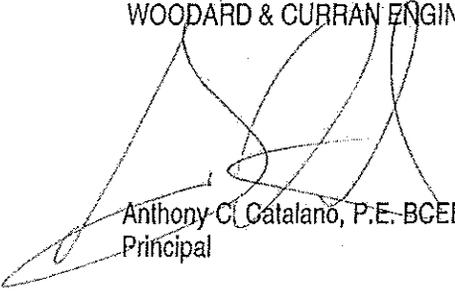
- a. Expansion of Project limits.
- b. Preparation of additional presentation drawings, models, etc.
- c. Making revisions in drawings or other documents when such revisions are inconsistent with approvals or instruction previously given by the Client, including revisions made necessary by adjustments in the Client's program, or expansion of project limits.

This work would be performed in accordance with the Terms and Conditions of our existing Consulting Services Agreement with the Town.

If you are in agreement with this proposal, please signify your acceptance by signing and returning one (1) copy for our files.

Sincerely,

WOODARD & CURRAN ENGINEERING PA PC



Anthony C. Catalano, P.E. BCEE
Principal

Accepted: _____

Date: _____